

Metrocloud Number Transfer (Porting) Authorisation Form



Please detail below all phone numbers to be transferred (Ported) to Metrocloud. Please include how many new numbers you would like us to assign you. Ensure this information is accurate, otherwise the port process will be rejected by your current service provider.

Account name:
(on current bill)

Existing account number:
(please use one form per account)

Current Provider:

Region:
eg Auckland, Coromandel, Hamilton etc

Physical Address:

Number	Extension Name	Extension Number	Instructions eg Port / RQ / New (see on right)	Notes	Failover Number
<i>eg: 6493022202 or New # 1</i>	<i>eg: Andrew</i>	<i>eg: 201</i>	<i>eg: Port</i>	<i>eg: Main Number</i>	<i>eg: 6421302220</i>

Instructions:

Port - means to keep this phone number, and transfer it to the Metrocloud VoIP Platform.
One-off cost charged of \$15 per standard number or \$25 per tollfree number ported.

RQ - means to relinquish the phone number back to Chorus as it is no longer required.
Once a number is relinquished, it is gone forever. You cannot get it back.

New - means to order a new phone number

Keep - means to retain this phone number with your existing provider.

Reassign - means to bring the phone number over to Metrocom, and use as an analogue line for alarm, fax or EFTPOS. *(This eliminates you receiving multiple bills!)*
One-off cost charged of \$40 per number reassigned.

Failover - This is the phone number that calls will go to if your internet is down or if all lines are in use.

I confirm that my organisation is not under contract with it's current telecommunications provider or is willing to pay any break fees.

Authorisation

Yes, I have read and accept the Terms & Conditions at www.metrocloud.nz.

Name

Job Title

Date / /

Please fill in form, save and email through to enquiries@metrocloud.nz